

# Weekly Message Weekly Message



Greetings special friends,  
I hope your week is going well. We continue to be excited about the response to contests week to week. We already have inquiries about camp dates and prices. If anyone needs information about **Summer Camps 2005**, either visit our web site (<http://www.danceadts.com>) or reply to this e-mail with a request and we will e-mail our summer camp information to you.

Here are some thoughts for the day:

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"When nobody around you measures up, it is time to check your yardstick." Bill Lemley  
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"Man does not live by words alone, despite the fact that sometimes he has to eat them."  
Adlai Stevenson (1900-1965) Statesman  
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"A great teacher never strives to explain her vision – she simply invites you to stand beside her and see for yourself."  
Author unknown  
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"If you scatter thorns, don't go barefoot." Italian proverb  
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Each of us in every job that you might have, has to deal with Human Relations. How we treat others determines the response that we will receive as well as the productivity of work. Below Dale Carnegie has listed the Ten Common Sense Rules of Human Relations. I think that if you follow these, you will find a more positive relationship in your workplace. Have a wonderful week, and, as always, please *keep in touch*.

*Sincerely,*

*Joyce E. Pennington, Pres. CEO*

*American Dance/Drill Team*

*www.DanceADTS.com*

*800/462-5719*



# Ten Common Sense Rules of Human Relations

- by Dale Carnegie

- \* Speak to people. There's nothing as nice as a cheerful greeting.
- \* Smile at people. It takes 112 muscles to frown and only 13 to smile.
- \* Call people by their name. The sweetest music to the ears is one's own name.
- \* Be friendly and helpful. Radiate friendship and it will be returned tenfold.
- \* Be cordial. Speak and act as if everything you did were a pleasure.
- \* Be genuinely interested in people.
- \* Be generous with praise, cautious with criticism.
- \* Be considerate with the feeling of others; it will be appreciated.
- \* Be thoughtful of others opinions. There are three sides to every controversy - yours, the others - and the right one.
- Be alert to give service. What counts a great deal in life is what we do for others.