

SPECIAL PROJECTS FOR MANAGERS

RESCUE BAG

A manager can always come to the rescue at special performances and events when she has 'extras' of some costumes or props, emergency items or the regular safety pins or bobbi pins with her. Here is a list of suggestions to carry in your team 'rescue bag':

HAIR SPRAY
MAKE UP (lipstick, blush, etc.)
GLOVES
HAIR RIBBONS
COATED HAIR RUBBER BANDS
HAIR PINS/BOBBI PINS
SAFETY PINS (gold & silver; all sizes)
SEQUIN ACCENTS
1 SET OF POMS
1 HAT
PERSONAL HYGIENE ITEMS
KLEENEX
WET WIPES
ICE PACK/ZIP LOCK BAGS (for ice)
ACE BANDAGE
PAPER SACKS (for hyper-ventilation)
SEWING KIT
FIRST AID KIT
SUNTAN TIGHTS/HOSE
WHITE SOCKS
ANY OTHER SPECIAL ACCENT PIECES

*You may want to charge a 'rental fee' to go into the general drill team account when girls need to use these items. This money could go to buy special incentive awards, 'Best Discipline', 'Most Improved', team members that make straight A's for six weeks, etc.



SPECIAL DAILY/WEEKLY AWARDS

You may elect to award that special member of your team at camp or at practice with a ribbon or home made pin or sign for some of the following reasons:

BEST DISCIPLINE
BEST SMILE
MOST IMPROVED
BEST ATTITUDE
BEST MEMORY WORK
BEST PUNCTUALITY
MOST ENTHUSIASTIC
TEAM MEMBER OF THE DAY/WEEK
HIGHEST KICKS
MOST DEDICATED
MOST HELPFUL
BEST NEW/OLD MEMBER

*Or come up with your own innovative awards!





SUGGESTIONS FOR MANAGER PROJECTS



- ✓ Clean out the costume closet and inventory all costumes/leotards by size & color.
- ✓ Inventory all props listing their condition, colors, variations, etc.
- ✓ Have a "Phrase for the Week" that you make a poster and post in the dressing room for team motivation
- ✓ Check the batteries of the sound equipment weekly (on Mondays)
- ✓ Make copies of all performance music on tapes for team members
- ✓ Learn to operate the video and audio equipment
- ✓ Go to the school trainer and ask to attend classes on wrapping or taping ankles, first aid
- ✓ Make a "Rescue Bag" to take to all team events
- ✓ Give special 'Awards from the Managers' at camp and practice
- ✓ Decorate the office door of the director
- ✓ Decorate locker of team members on their birthday
- ✓ Write notes of appreciation to all school organizations, teachers, administrators, janitors, etc. to show constant gratitude from your team
- ✓ Make a 'good luck' basket for the visiting drill team at football games
- ✓ Assist with bookkeeping for the drill team
- ✓ Offer moral support to team members that seem to be down
- ✓ Learn special make-up techniques so that you can share this with team members
- ✓ Learn proper costume care to share with team members
- ✓ Make a drill team calendar on computer as a special class project for computer class
- ✓ Enter all names/addresses/phone #'s on computer for another computer class project
- ✓ Learn to be perceptive and anticipate the needs of the team, officers and director
- ✓ Offer to make phone calls to locate props, costumes, supplies
- ✓ Organize all drill team catalogs
- ✓ Make a "To Do" list daily
- ✓ Sit down with director/officers once a week for 5 minutes to discuss their needs of you for the week
- ✓ Initiate activities instead of waiting to be asked
- ✓ Check out all costumes and props on paper noting date issued, returned and condition
- ✓ Keep up with all team medical forms in 'Rescue Bag'
- ✓ Make sure to check 'Rescue Bag' often in case you need to replace items
- ✓ Make a permanent "SMILE" sign for the gym for the team members to look up and see while practicing
- ✓ Know that your image is part of the whole team's image and take pride in your appearance and actions
- ✓ Know that your job is one of support and when the team does well, that is a part of your success
- ✓ Take a special interest in each team member and lend constant support
- ✓ Start a perpetual fund-raising program for the managers (ex., cold drink machine in dressing room)
- ✓ Learn how to paint, glue gun, nail sew and mend props and costumes
- ✓ Learn to be a good listener as well as a good leader and a good follower (a manager is all of these)
- ✓ Do errands for the director in and outside of school
- ✓ Know what to do in case of a medical emergency
- ✓ Run the sound system at practice; organize the CD case and make copies of music for team members
- ✓ Help with uniform inspections at performances
- ✓ Escort team members to the restroom at events
- ✓ Go to the field sideline during performances